

## **CHIEF EXECUTIVE OFFICER**

### **(5 Year Fixed-Term Contract)**

**Based in National Office (Pretoria) Ref: 22/11/01**

**Remuneration package: A competitive salary package with benefits**

#### **ROLE OVERVIEW**

To exercise overall responsibility for the leadership, strategic direction and operational results of SALGA, working closely with the National Executive Committee, its sub-committees and the management team to ensure that SALGA, a non-partisan organisation that serves all member municipalities, delivers on its constitutional mandate to transform the sphere into a developmental local government. To be an effective, informed, responsive advisor and ambassador of local government as well as a knowledge centre and a first port of call for assistance and guidance by its members.

#### **THE CANDIDATE PROFILE**

- A visionary, courageous and transformational leader that will guide the implementation of the five-year strategic plan 2022 – 2027 and beyond.
- General insight and knowledge of Local Government (legislation, structures, processes and policies)
- The incumbent is required to be politically astute with a good understanding of the changing political landscape
- Demonstrated ability to network with different stakeholders locally and internationally including senior political leaders, both at operational and strategic levels.
- Aptness to manage complexities by directing, integrating and coordinating across all strategic and operational functions as well as financial management, human resources, and communication
- Extensive managerial experience at an executive level, encompassing diverse functions with proven executive level leadership experience, ideally gained within a transforming environment.
- An excellent communicator with presence and persuasiveness.
- An ability to creatively build a high-performance organisation and drive effective teamwork, starting from the top.
- An ability to build a cohesive, high-performing executive team that drives and implement the organisation's strategy.
- Strong leadership skills with specific reference to the display of thought leadership in complex applications
- Ability to draft, analyse and interpret reports in a professional and quality manner for the working groups, PEC and NEC
- Planning (Business, Financial, Action Applied strategic)
- Proven success in transformation and high impact results
- Good change management skills for self and others.

#### **QUALIFICATIONS AND EXPERIENCE**

- Unless the applicant can demonstrate that s/he has developed the necessary competencies through experience, an appropriate Master's degree is required; in either Public Administration, Business Management, Development Finance. An MBA qualification will be advantageous
- At least 15 years' experience, operating at an Executive Management level within a medium to large sized organisation with a proven track record in managing multi-disciplinary functions.
- Previous experience in developing and implementing strategy is essential.
- Previous experience in the Government /Public Sector will be an advantage.
- Sound track record in managing complex stakeholder relationship both locally and internationally.
- Experience in interacting at a high-level including accounting authorities, executive authorities, oversight and intergovernmental structures.
- Experience in the areas of development finance, rural development especially rural economies or spaces.
- Experience of business development and establishment of new streams of revenue.
- Proven successful institutional transformation within public or private sector.
- Extensive knowledge of the Treasury Regulations, Practice Notes and Instruction Notes, including PFMA regulations.
- A valid Code 08 drivers' license and own vehicle

#### KEY PORTFOLIO AND PERFORMANCE FOCUS AREAS

- Provide overall strategic leadership and direction to SALGA by developing and recommending appropriate strategies to the NEC for approval. Manage the implementation of the approved strategies in compliance with applicable policies and legislation.
- Report to the NEC and participate as the NEC member to ensure that the NEC is informed of all progress and developments and that overall guidance and direction is provided to the NEC in leading SALGA.
- Develop, review and recommend for implementation, policies and plans in alignment with SALGA's strategies to the NEC so that they are advised appropriately to ensure that the organisation is able to achieve its objectives.
- Establish and manage cooperative relationships with the three tiers of government, donors and both local and international partners to provide common policy positions on numerous issues.
- Spearhead organisational transformation to ensure SALGA remains relevant in the midst of changing political environment in South Africa
- Oversee the development and implementation of a marketing and communication strategy so that the SALGA brand is appropriately positioned in accordance with its strategy.
- Ensure an internally stable organisation through proper governance structures, compliance with sound financial management, culture and people management practices.
- Ensure the efficient and effective management of information within SALGA so that SALGA is a knowledge centre for local government in South Africa.
- Establish effective risk management and governance structures that support the operating environment

**Suitably qualified and experienced candidates must submit a curriculum vitae in application for this position to Candice Khanye email: [candicek@pinpointone.co.za](mailto:candicek@pinpointone.co.za)**

**Closing Date: 13 January 2023**

**Enquiries; Lucia Mabasa 011 325 5101**

**(Please quote the relevant reference number in the subject line)**

***NOTE: Communication will be limited to short-listed candidates only. SALGA reserves the right not to proceed with the appointment for any of the vacant position. All appointments will be made in line with the SALGA'S***

***Employment Equity Plan*** 